



Position Available

Title: Early Learning Intern

Compensation: Unpaid; can be for school credit

Hours: 10-15 per week

Madison Children's Museum (MCM) is unique among family resources in Dane County. The museum fosters family and community connections, and provides a place where every child can learn through play in a hands-on, interactive environment. The MCM Education Department provides drop-in programs, guided field trips, classes, workshops, and camps for the museum's diverse audience groups, including children, parents, grandparents, school groups, social service agencies, teachers, and child care providers.

Job Summary

We are looking for an **Early Learning Intern for Fall 2016**. This internship focuses on communication with children and families in the Wilderdest and Urb Garden, which are exhibit spaces designed specifically for children ages birth to 5 years. Responsibilities may include designing and running developmentally appropriate programs, garden care, assisting with special events, and helping maintain a clean, safe environment for our visitors.

The Early Learning intern will have an opportunity to assist in a special marketing project geared towards parents of young children 3-15 months. The ideal intern will have strong writing skills and an interest in communicating early childhood development concepts and practical strategies to a parent audience. The intern will work with the Marketing Team for portions of the internship and may contribute to database management, as needed.

Job qualifications:

Previous experience with children preferred. Enrolled in a college or university pursuing a degree. Flexible hours; some weekend or evening work may be required. Located downtown on the bus line. MCM is an Equal Opportunity Employer.

How to apply:

Send a cover letter and resume to Early Learning Manager Heather Davis at hdavis@madisonchildrensmuseum.org.